

**MHMR of Tarrant County
Board Meeting Minutes
August 27, 2024**

Members Present:

- Bob Brown, Chair
- Lea Ann Capel, Vice-Chair
- Carey Cockerell, Secretary
- Brandon Teague
- Cheryl Bean
- Carolyn Sims
- Lyn Willis
- Mario Perez
- Roy Griffin
- Chief Greg Pilkington, Ex-officio Member

Executive Staff Present:

- Susan Garnett, Chief Executive Officer
- Catherine Carlton, Chief of Staff
- Aaron Bovos, Chief Financial Officer
- Laura Kender, Chief Program Officer
- Ramey Heddins, Deputy Chief of Program Services
- Jessica Trudeau, Deputy Chief of Program Operations
- Charles Hoffman, Assistant Center Administrator
- Dr. Carol Nati, Chief Medical Officer
- Grace White, Deputy Chief Program Systems
- Diana Awde, Chief Information Officer
- Dr. Twanda Wadlington, Executive Director MHMR Foundation
- Aleed Rivera, General Counsel
- Victoria San Martín, Board Liaison

Guests Present:

Richard Vickers, Citizen
Nora Tornero, Staff

Call to Order

Bob Brown, Chair, called the meeting to order at 12:06 p.m.; a quorum was present.

Comments from Chairperson

- Mr. Brown welcomed everyone to the meeting.
- Mr. Brown announced that Program and Business Committee will not meet in September.
- Mr. Brown shared the upcoming Community Advisory Committee and Board of Trustee meeting schedule.
- Mr. Brown appointed Mario Perez to the Homeless Services Community Advisory Committee and thanked him for volunteering.

Comments from Citizens

None at this time.

Board Training

Aaron Bovos presented the Fiscal Year 2025 proposed Budget.

MHMR Foundation

Dr. Twanda Wadlington shared a MHMR Foundation grant update, Opening Doors sponsorship/tickets reminder and previewed North Texas Giving Day is Sept. 19. The Foundation Impact Report was included in the Board packet.

Committee Updates

1. **Early Childhood Wellness Council** (Laura Kender) – The committee update was provided in the Board packet.
2. **Adult Behavioral Health Services CAC** (Ramey Heddins) – The committee update was provided in the Board packet.
3. **IDD Services CAC** (Catherine Carlton) – The committee update was provided in the Board packet.
4. **Program Committee** (Carey Cockerell) - The committee update was provided in the Board packet.
5. **Business Committee** (Lyn Willis) - The committee update was provided in the Board packet.
6. **Texas Council Update** (Bob Brown) – A Texas Council update was provided in the Board packet.

Consent Agenda Items

Approval of Minutes of the July 30, 2024, Board Meeting

Resolved, by the Board of Trustees, that the July 30, 2024, Board Meeting Minutes are approved.

Motion: Made by Carolyn Sims and seconded by Lea Ann Capel that the Consent Agenda item is approved; and the motion passed unanimously.

Action Agenda Items

Affirmation of No Conflict of Interest

Resolved, by the Board of Trustees, that each member of the Board affirms that there are no conflicts of interests between the Board Members and the contractors (vendors) listed in Fiscal Year 2025 Schedule 1, Revenue Contracts and Agreements, and Schedule 2, Expenditure Contracts and Agreements.

Further Resolved, that the Chief Executive Officer (CEO) or the designee is hereby authorized to take such action as reasonably necessary to negotiate and execute the contracts and agreements with contractors (vendors) listed on the Schedules as per board policy.

Motion: Made by Ms. Capel and seconded by Roy Griffin that the Action Agenda item is approved; and the motion passed unanimously.

Approval of Fiscal Year 2025 Budget

Resolved, by the Board, that the Fiscal Year 2025 (FY25) Budget covers community-based services for youth and adults with intellectual and developmental disabilities, mental health conditions and substance use disorders as well as babies and young children with developmental delays.

Be it resolved, by the Board, that the FY25 Budget and Addendum of supporting reports and schedules as represented in Exhibit A be approved, which includes the General Fund Operating Budget of \$228,002,576, the Internal Service Fund Budget for Capital Expenditures of \$4,347,997, and the Internal Service Fund Budget for Partial Self-Funded Insurance Expenditures of \$32,970,453.

It is further resolved that the items described in Schedules 1 and 2 of Exhibit A are authorized and approved; and that the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to take such action as reasonably necessary to affect the contracts and agreements as listed in the aforementioned schedules.

It is further resolved that the legal level of budgetary control is at the fund level and that the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to take such action as reasonably necessary to adjust the revenue and expense budgets between accounts and categories or to increase the overall total revenue or total expenses when a new contract is entered into.

It is further resolved that based upon financial performance, the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to amend the budget to provide compensation adjustments during the year.

It is further resolved that based upon financial performance, the Chief Executive Officer (CEO) or the designee is hereby authorized and directed to amend the budget to include a contingency expense during the year for unbudgeted expenditures.

Motion: Made by Ms. Willis and seconded by Ms. Capel that the Action Agenda item is approved; and the motion passed unanimously.

July Financials

Mr. Bovos reviewed the July financials, including cash reserves, the number of days of reserve, charity care program reimbursement and accounts receivables.

CEO Report

- Legislative Update – Ms. Garnett mentioned there is a House of Human Services Committee hearing focused on IDD Services. She shared funding challenges include IDD and ECI services.
- Revenue/Expenditures – Ms. Garnett shared two revenue contracts recently finalized:
 - i. HHSC Local Intellectual and Developmental Disability Authority – not to exceed \$9,111,079.49 this funding that is used to provide services for those that are not in comprehensive programs and are in the waiting period. This includes respite and case management for families.

- Employee Engagement – Catherine Carlton shared “Back to School” outreach activities and photos submitted by staff. She and Aleed Rivera also discussed the upcoming Employee Luncheon to share appreciation to staff. Invites will be shared with the Board.

Executive Session

As authorized by Chapter 551 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

Adjourn

Made by Mr. Griffin and seconded by Ms. Sims that the August 27, 2024, meeting is adjourned. The motion passed. Mr. Brown adjourned the meeting at 1:10 p.m.



William Brown, Chair



Carey Cockerell, Secretary